

2009 EXPENSE VOUCHER

YELLOWSTONE PRESBYTERY

Attn: Treasurer, Sheryl Hallin

203 B Haggerty Lane, Bozeman, MT 59715

More forms available on website: www.yellowstonepcusa.org

Please complete the voucher, including your signature and the signature of one other person (Stated Clerk, Committee, Commission, Council, or Presbytery Moderator). Two signatures are required. Attach documentation and receipts for all expenses except mileage. **Must submit within 30 days of charge.**

Pay to: NAME _____

MAILING ADDRESS _____

CITY, STATE, ZIP _____ **PHONE** _____

NOTE: Presbytery mileage reimbursement for 2009 is \$0.25 per mile. For car pooling, add \$0.05 per mile per additional passenger. Example: Driver and two passengers, multiply by \$0.35 per mile.

Acct# 7901.7800 For 200 miles @ .25 Presbytery Meeting
Meeting Location Big Sky Date 01/01/09 \$ 50.00

EXAMPLE

Acct # _____ For _____
Meeting Location _____ Date _____ \$ _____

Acct # _____ For _____
Meeting Location _____ Date _____ \$ _____

Acct # _____ For _____
Meeting Location _____ Date _____ \$ _____

Acct # _____ For _____
Meeting Location _____ Date _____ \$ _____

TOTAL VOUCHER AMOUNT \$ _____

YOUR SIGNATURE

SIGNATURE OF OFFICER/MODERATOR

I would like to donate \$ _____ (all) or \$ _____ portion of my expenses to Yellowstone Presbytery.

.....
Treasurer's Use Only

Date of Check: _____ Number of Check: _____ Amount: \$ _____

2009 CHART OF ACCOUNTS

Please use the following account numbers when completing the voucher on the reverse side. This list does not include all account numbers. Please contact Sheryl at the presbytery office if you have any questions.

CAMPING & YOUTH ▾ Meetings

1301.2400 Copies & Postage
1301.3600 Lodging
1301.3700 Meals
1301.4000 Miscellaneous
1301.7500 Telephone/Conference Calls
1301.7800 Travel

COMMISSION ON NCD ▾ Meetings

1901.2400 Copies & Postage
1901.3600 Lodging
1901.3700 Meals
1901.4000 Miscellaneous
1901.7500 Telephone/Conference Calls
1901.7800 Travel

COMMITTEE ON BUDGET & FINANCE ▾ Meetings

2201.2400 Copies & Postage
2201.3600 Lodging
2201.3700 Meals
2201.4000 Miscellaneous
2201.7500 Telephone/Conference Calls
2201.7800 Travel

COMMITTEE ON HIGHER EDUCATION ▾ Meetings

2501.2400 Copies & Postage
2501.3600 Lodging
2501.3700 Meals
2501.4000 Miscellaneous
2501.7500 Telephone/Conference Calls
2501.7800 Travel

COMMITTEE ON MINISTRY ▾ Meetings

2840.2400 Copies & Postage
2840.3600 Lodging
2840.3700 Meals
2840.4000 Miscellaneous
2840.7500 Telephone/Conference Calls
2840.7800 Travel

COMMITTEE ON MISSION ▾ Meetings

3101.2400 Copies & Postage
3101.3600 Lodging
3101.3700 Meals
3101.4000 Miscellaneous
3101.7500 Telephone/Conference Calls
3101.7800 Travel

COMMITTEE ON NOMINATIONS ▾ Meetings

3401.2400 Copies & Postage
3401.3600 Lodging
3401.3700 Meals
3401.4000 Miscellaneous
3401.7500 Telephone/Conference Calls
3401.7800 Travel

COMMITTEE ON ST. TIMOTHY'S

4301.2400 Copies & Postage
4301.3600 Lodging
4301.3700 Meals
4301.4000 Miscellaneous
4301.7500 Telephone/Conference Calls
4301.7800 Travel

COMMITTEE ON PERSONNEL ▾ Meetings

3701.2400 Copies & Postage
3701.3600 Lodging
3701.3700 Meals
3701.4000 Miscellaneous
3701.7500 Telephone/Conference Calls
3701.7800 Travel

COMMITTEE ON REPRESENTATION - Meetings

4001.2400 Copies & Postage
4001.3600 Lodging
4001.3700 Meals
4001.4000 Miscellaneous
4001.7500 Telephone/Conference Calls
4001.7800 Travel

COMMITTEE ON VOCATIONS - Meetings

4601.2400 Copies & Postage
4601.3600 Lodging
4601.3700 Meals
4601.4000 Miscellaneous
4601.7500 Telephone/Conference Calls
4601.7800 Travel

DELEGATES TO OTHER BODIES - Meetings

5201.2400 Copies & Postage
5201.3600 Lodging
5201.3700 Meals
5201.4000 Miscellaneous
5201.7500 Telephone/Conference Calls
5201.7800 Travel

PRESBYTERY COUNCIL - Meetings

7601.2400 Copies & Postage
7601.3600 Lodging
7601.3700 Meals
7601.4000 Miscellaneous
7601.7500 Telephone/Conference Calls
7601.7800 Travel

PRESBYTERY - Meetings

7901.2400 Copies & Postage
7901.3600 Lodging
7901.3700 Meals
7901.4000 Miscellaneous
7901.7500 Telephone/Conference Calls
7901.7800 Travel

PRESBYTERY OFFICE

8201.2400 Copies & Postage
8201.4000 Misc.
8201.7400 Supplies
8201.7500 Telephone/Conference Calls

TRANSFORMATION

7951.4000 Speakers, Misc.

EQUAL EXCHANGE

5.35.1400.0000 Coffee

HUNGER PROGRAM

5.78.0000.0000

2 CENTS-A-MEAL

5.79.3150.4000

MISSION MARKETPLACE

5.41.1000.0000